



# 2022-2023 Enrollment NOW OPEN for Prospective Summit Students!

## GREETINGS FROM ADMISSIONS

We are thrilled that you are interested in furthering your child(ren)'s education at Summit Schools for the 2022-2023 school year, which marks Summit's 24<sup>th</sup> year as the premier choice in local education!

We recognize the investment you make in your child(ren)'s education and we are grateful your family is considering Summit Schools. As class sizes around our area continue to increase, Summit remains steadfast in its commitment to offer small class sizes and personalized education.

## CONTINUOUS ENROLLMENT

At Summit Schools, we value a sustained, long-term partnership with families in the education of their children. A seamless transition from grade to grade, pod to pod, provides a consistent, thorough progression through your child's academic journey. Because of this philosophy, Summit Schools is pleased to offer a concept in enrollment management called Continuous Enrollment. In future years, your child will be automatically enrolled at Summit through their middle school advancement unless otherwise notified in writing by the parent(s)/guardian(s) by January 31 of each year.

## 2022-2023 PROGRAM ENROLLMENT AGREEMENT/CONTRACT

It is recommended to have your child's completed Candidate Profile, Learner Profile, \$105 New Student Application Fee and \$250 1st Tuition Payment turned in as soon as possible as enrollment will be handled on a first come, first served basis. Once these are received in the Main Office, an Enrollment Contract for the 2022-2023 school year will be created for your family and sent to you via email. In order to reserve a seat for the upcoming school year, families must return their signed contract to the Main Office or the Bookkeeper within two weeks of receiving it (enrollment is not guaranteed until a signed Enrollment Contract has been received). Please see the attached Tuition and Fees Schedule for information regarding submitting contracts, deposits, and paying fees for the 2022-2023 school year.

## FINANCIAL AID INFORMATION

**Families wishing to apply for financial aid should submit an application by Friday, February 11, 2022.** Any family interested in applying for financial aid can request a Financial Aid Application from the Main Office or by sending an email to [larisa.bickel@summitschools.org](mailto:larisa.bickel@summitschools.org). Summit's financial aid is limited to two pools: income-based and special case-based. Income-based financial aid comes from our STO. Our STO enables us to provide funding to eligible families whose income during the previous calendar year (determined by most recently completed tax information) does not exceed an amount equal to four times the most recently published federal poverty guidelines. This number can vary each year and the most recent guidance is located on the [Summit website](#). It is a goal (but not a guarantee) of the financial aid committee to offer financial aid awards that adjust tuition within 10% of the family's AGI. It is

recommended that families submit their application as soon as possible as availability of funds is not guaranteed. Please see Summit's Financial Aid Application for details and deadlines.

Summit will reserve a seat for families applying for financial aid until the date specified on the financial aid offer letters, when applicants have the ability to accept or decline awards. Families applying for aid do not need to sign an Enrollment Contract until an award letter has been distributed. In order to accept an aid package, families will need to sign and return an Enrollment Contract and pay a \$250 nonrefundable deposit by the date specified on the financial aid offer letter to guarantee their award and reserve their seat for the 2022-2023 school year.

Please note the following important Financial Aid deadlines:

- o Financial Aid Application and Supporting Documents due Friday, February 11, 2022
- o Financial Aid Award Letters distributed on or around March 4, 2022
- o Enrollment Contracts for families applying for financial aid due by the specified date on the financial aid offer letters

## IMPORTANT INFORMATION ABOUT 2022-2023

*We are anticipating **full enrollment** in many of the classes for the upcoming school year and families are encouraged to submit their child's Candidate Profile, Learner Profile, \$105 New Student Application Fee, nonrefundable \$250 deposit, and Enrollment Contract as soon as possible in order to ensure a spot for your child.*

In order to maintain our small class size, we anticipate creating a wait pool. Even if there are no current openings, we encourage families to go through the application process to enter the wait pool so that they are ready should an opening occur. If space becomes available, we look to the wait pool to add to our current classroom community.

We will send out your child(ren)'s teacher assignment when back to school emails are sent in early August. As always, no teacher assignments will be promised or confirmed until our enrollment is finalized. Placements are made at the discretion of school administration and may be determined by the current school census.

- Please see our Tuition and Fees Schedule for updated financial information.
- Our school day schedule will be as follows:
  - o 7:15 – 8:20 AM Extended Day (optional – pre-registration required)
  - o 8:30 – 3:30 School Day
  - o 3:30 – 5:30 PM Extended Day (optional – pre-registration required)

## QUESTIONS?

If you have any questions about the admissions process or about the programs offered, please contact us. Thank you again for your interest in Summit Schools!

Sincerely,

Paul G. Pressler  
Head of School  
[paul.pressler@summitschools.org](mailto:paul.pressler@summitschools.org)

Larisa Bickel  
Director of Business & Operations  
[larisa.bickel@summitschools.org](mailto:larisa.bickel@summitschools.org)



# 2022/2023 ENROLLMENT INFORMATION FOR PROSPECTIVE SUMMIT STUDENTS

## TUITION SCHEDULE

Tuition Schedule	
<p><b><u>PreKindergarten - 8th Grade</u></b> 8:30 - 3:30 *Students must be 4 years old by September 15, 2022 to begin PreK. *Students must be 5 years old by September 15, 2022 to begin Kindergarten.</p>	<p>\$7,705 (annually)</p>

Summit is pleased to offer a 10% multi-child discount for children in PreK through 8th grades.

Volunteerism is important to our school's mission, and also helps keep our tuition reasonable for our Summit families. We have been humbled by all those who have stepped up to help us throughout the years. The needs of Summit vary each year, and it is with the effort of Summit families that we are able to meet the needs of our school and our students.

In this spirit, we are continuing our Volunteer Co-op for middle school families (6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> graders). Each family will be asked to volunteer 25 hours to Summit throughout the school year, and log their time. At the end of each trimester, our Bookkeeper will total your volunteer hours for that trimester, and if necessary, bill your account the Volunteer Fee (the difference of 1/3 of the \$500 minus your hours of volunteering). Taking an active role in your child(ren)'s education leads to better social and academic success for your child.

Below is only a beginning list of volunteer opportunities for your family. We will be posting more throughout the year as needs arise:

- Deep cleaning of the school
- Raking or weeding
- Preparing book orders for teachers
- Volunteering for holiday parties
- Open house volunteers
- Back-to-school preparation
- Volunteering for fundraisers
- Volunteering for Scholastic Book Fair
- Painting at school
- Walking in parades
- Driving for field trips
- Spreading mulch on the playground
- Representing Summit at community events
- Celebrate Summit committee

If you have other creative ideas of how you would like to volunteer for Summit, please talk with us.

## FEES SCHEDULE

Fee	Description	Amount	Due
<b>REQUIRED FEES</b>			
New Student Application Fee	New students to Summit are required to submit a <b>nonrefundable</b> New Student Application Fee along with their Candidate Profile. This fee is used to process new student applications into our school databases.	\$105	At time of application
Tuition Payment #1	All Summit students are required to submit a <b>nonrefundable</b> Initial Tuition Payment that will be applied to your child's annual tuition along with a Candidate Profile. This fee is applied to yearly tuition and secures the student's seat in the upcoming school year.	\$250	Must accompany Enrollment paperwork
Tuition Payment #2	This will be applied to your child's annual tuition and your contract will reflect this when monthly payments are calculated. Remaining selected payment plan begin billing on Aug. 1, 2022.	\$1,000	April 1, 2022
Activities Fee	Summit students are required to pay this fee to participate in Summit's enrichment activities (e.g.: monthly field trips, Y.A.L.E. programming, Health & Wellness activities, roller skating, theatrical programs, snow shoeing, Pod 3 Flexible Fridays, college visit learning opportunities, ski trips, fishing, community outreach, etc.). This is billed Aug. 1, 2022.	Pod 1: \$80 Pod 2: \$100 Pod 3: \$180	August 1, 2022
Technology Fee	The technology involved in educating a child is forever changing. Fees collected will be applied annually for technology upgrades as the school sees fit. This is billed Aug. 1, 2022.	\$260	August 1, 2022
Volunteer Fee 6th-8th grades	At the end of each trimester, our accountant will total your volunteer hours for that trimester, and if necessary, bill your account the difference of 1/3 of the \$500 minus your hours of volunteering. Either 25 hours of volunteerism or \$500 are required for the school year.	\$500 for the school year	End of each trimester (volunteer hrs / \$166.67)
<b>OPTIONAL FEES</b>			
Morning Extended Daycare *Limited Space*	Summit students who enroll are eligible to participate in Morning Extended Day (7:15 – 8:20). Drop-ins will only be accepted if spots are available in accordance with DHS requirements.	\$130/ month	Billed monthly
Afternoon Extended Daycare *Limited Space*	Summit students who enroll are eligible to participate in Afternoon Extended Day (3:30 – 5:30). Drop-ins will only be accepted if spots are available in accordance with DHS requirements. <b><u>A stringent fee (\$15 per 5 minutes) will be assessed for students not picked up by 5:30 p.m.</u></b>	\$200/ month	Billed monthly
Morning & Afternoon Extended Daycare *Limited Space*	Summit students who enroll are eligible to participate in Morning Extended Day (7:15 – 8:20) and Afternoon Extended Day (3:30 – 5:30). Drop-ins will only be accepted if spots are available in accordance with DHS requirements. <b><u>A stringent fee (\$15 per 5 minutes) will be assessed for students not picked up by 5:30 p.m.</u></b>	\$310/ month	Billed monthly
School Lunch	Lunch Milk	\$6.10/day \$.95 /day	Billed daily Billed weekly



# summit schools

brilliant beginnings, bright futures

## Candidate Profile – Prospective Student

### BIOGRAPHICAL INFORMATION

Name \_\_\_\_\_ DOB \_\_\_\_\_  
First Middle Last mm/dd/yyyy

Permanent Address \_\_\_\_\_

City State Zip Code

Home Telephone \_\_\_\_\_ Gender (please circle) Male Female

Place of Birth \_\_\_\_\_ Primary Language \_\_\_\_\_  
City State Country

Current School \_\_\_\_\_ Current Grade \_\_\_\_\_ Grade 2022/2023 \_\_\_\_\_

### EDUCATION BACKGROUND

Name of Current School \_\_\_\_\_ Current Grade \_\_\_\_\_

School Address \_\_\_\_\_

City State Zip Code

School Type (Circle ALL that apply) Public Private Parochial Home School Other

Does this child have an IEP, 504, or other learning difference?\*  Yes  No

If yes, please explain and attach a copy of their IEP/504 and testing materials.

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**\* Summit does not have a counselor or persons on staff to support students with significant academic or behavior IEPs and/or 504s. We will ask you to complete an "Exchange of Information" form in order for Summit to discuss your student's learning with your child's current educational team. We do this in order to ensure that your child is receiving the very best educational opportunity - whether it is at Summit or another school. We do not generally accept students with an IEP unless the underlying problem is reading or speech or a service that Grant Wood AEA would bring to Summit on a regular basis. If the student's IEP falls into this category, further inquiry will help determine the best fit for the student.**



# PARENT/GUARDIAN INFORMATION (Household 2, if applicable)

## Household 2 Information

Permanent Address \_\_\_\_\_

City

State

Zip Code

Telephone #1 \_\_\_\_\_ Telephone #2 \_\_\_\_\_

## Household 2 Parent/Guardian 1

Parent/Guardian (circle one):    Father                  Mother                  Guardian

Name \_\_\_\_\_  
First    Middle Initial    Last

Occupation/Title \_\_\_\_\_ Employer \_\_\_\_\_

Business Address \_\_\_\_\_

Work Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Preferred Email \_\_\_\_\_

## Household 2 Parent/Guardian 2

Parent/Guardian (circle one):    Father                  Mother                  Guardian

Name \_\_\_\_\_  
First    Middle Initial    Last

Occupation/Title \_\_\_\_\_ Employer \_\_\_\_\_

Business Address \_\_\_\_\_

Work Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Preferred Email \_\_\_\_\_

**Multiple Household Financial Responsibility Chart** – please complete this if more than one individual will be paying for student fees.

Household #1	Percentage	Household #2	Percentage	Percentage Total
Tuition		Tuition		100%
Extended Day		Extended Day		100%
Lunch		Lunch		100%
All other fees		All other fees		100%
Tutoring		Tutoring		100%

## FINANCIAL AID

- I will not be applying for Financial Aid for the upcoming school year.
  
  - I will be applying for Financial Aid for the upcoming school year. I have included the following documents to be considered eligible for Financial Aid:
    - Financial Aid Application
    - Copy of Federal tax returns from 2021 (or 2020 if 2021 is not yet filed)
    - Copies of two most recent pay stubs from all income sources
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## AUTHORIZATION

In consideration of the undertaking by Summit Schools to which this Candidate Profile will be submitted, the undersigned agree that the information furnished on the final application forms, together with all information and materials of any kind received by the school from any source, or prepared by anyone at its request, shall be completely confidential and shall not be disclosed to anyone, including the candidate and his/her family, except that the Director of Business & Management may, for official purposes at his/her discretion, disclose any part or all thereof to such person or person as he/she deems advisable.

- By checking this box, I certify all information submitted in the admissions process is factually accurate and honestly presented. I understand that I may be subject to possible admission revocation should the information I have submitted be false.**

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_





# LEARNER PROFILE

## ABOUT YOUR CHILD

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Child's Name \_\_\_\_\_

1 Please list the academic subjects of greatest interest to your child:

2 Please list the academic subjects of least interest to your child:

3 What do you hope for in your child's education at Summit?

4 Please tell us the type of books your child especially enjoys reading.



5 Describe your child's activities (musical, artistic, literary, theatrical, scientific, athletic, Scouts, Girls/Boys Club, Church, Temple, etc.) outside of school:

6 Is there anything else you would like to share about your child that would be helpful for your child's teacher to be aware of?

***\*Summit does not have a counselor or persons on staff to support students with significant academic or behavior IEPs and/or 504s. We will ask you to complete an "Exchange of Information" form in order for Summit to discuss your student's learning with your child's current educational team. We do this in order to ensure that your child is receiving the very best educational opportunity - whether it is at Summit or another school. We do not generally accept students with an IEP unless the underlying problem is reading or speech or a service that Grant Wood AEA would bring to Summit on a regular basis. If the student's IEP falls into this category, further inquiry will help determine the best fit for the student.***

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_

Signature(s) \_\_\_\_\_, \_\_\_\_\_



**To be completed by student.** What do you feel is your greatest achievement or something of which you are especially proud? (Write a paragraph, draw a picture, etc.)

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_