



2020-2021 Enrollment NOW OPEN for Prospective Summit Students!

GREETINGS FROM ADMISSIONS

We are thrilled that you are interested in furthering **your child(ren)'s education at Summit Schools** for the 2020/2021 school year, which marks Summit's 22nd year as the premier choice in local education!

We recognize the investment you make in your child(ren)'s education and we are grateful your family has chosen Summit Schools. As class sizes around our area continue to increase, Summit remains steadfast in its commitment to offer small class sizes and personalized education.

CONTINUOUS ENROLLMENT

At Summit Schools, we recognize the value in a sustained, long-term partnership with families in the education of their children. A seamless transition from grade to grade, pod to pod, provides a consistent, thorough progression **through your child's academic journey. Because of this philosophy, Summit Schools is pleased to offer a concept in enrollment management called Continuous Enrollment.** In future years, your child will be automatically enrolled at Summit through their middle school advancement unless otherwise notified in writing by the parent(s)/guardian(s) by January 31, 2021.

IMPORTANT ENROLLMENT DATES TO REMEMBER

As you make plans for the 2020-2021 school year, please keep the following important dates in mind:

- Enrollment for families new to Summit begins January 30.

Prospective families wishing to enroll in the upcoming school year must submit their completed Candidate Profile along with the \$250 nonrefundable deposit and the \$100 New Student Fee to the Office Manager as soon as possible. Once these are received in the Main Office, an Enrollment Contract for the 2020-2021 school year will be created for your family and sent to you via email. In order to reserve a seat for the upcoming school year, families must return their signed contract to the Main Office or the Bookkeeper as soon as possible (enrollment is not guaranteed until a signed Enrollment Contract has been received). Please see the attached Tuition and Fees Schedule for information regarding submitting contracts, deposits, and paying fees for the 2020-2021 school year.

- Financial Aid Applications are due Friday, February 14th.

Families wishing to apply for financial aid should submit an application by this date. Summit's financial aid pool is limited and it is recommended that families submit their application as soon as possible. Availability of funds is not guaranteed. Please see Summit's Financial Aid Application for details and deadlines.

Summit will reserve a seat for families applying for financial aid until the date specified on the financial aid offer letters, when applicants have the ability to accept or decline awards. Families applying for aid do not need to sign an Enrollment Contract until an award letter has been distributed. In order to accept an aid

package, families will need to sign and return an Enrollment Contract and pay a \$250 nonrefundable deposit by the date specified on the financial aid offer letter to guarantee their award and reserve their seat for the 2020-2021 school year.

Please note the following important Financial Aid deadlines:

- Financial Aid Application and Supporting Documents due Friday, February 14, 2020
- Financial Aid Award Letters distributed Friday, March 6, 2020
- Enrollment Contracts for families applying for financial aid due by the specified date on the financial aid offer letters

We are anticipating full enrollment in many of the classes for the upcoming school year and families are encouraged to submit their Candidate Profile, \$250 nonrefundable deposit, and Enrollment Contract in a timely manner.

In order to maintain our small class size, we anticipate creating a wait pool. Even if there are no current openings, we encourage families to go through the application process to enter the wait pool so that they are ready should an opening occur. If space becomes available, we look to the wait pool to add to our current classroom community.

We will send out your child(ren)'s teacher assignment when back to school e-mails are sent in August. As always, no teacher assignments will be promised or confirmed until our enrollment is finalized. Placements are made at the discretion of school administration and may be determined by the current school census.

IMPORTANT INFORMATION ABOUT 2020-2021

- Please see our Tuition and Fees Schedule for updated financial information.
- Our school day schedule will be as follows:
 - 7:15 – 8:20 AM Extended Day (optional – pre-registration required)
 - 8:30 – 3:30 School Day
 - 3:30 – 5:30 PM Extended Day (optional – pre-registration required)

QUESTIONS?

If you have any questions about the admissions process or about the programs offered, please contact us.

Sincerely,

Paul Pressler
Head of School/Principal
paul.pressler@summitschools.org

Larisa Bickel
Director of Business & Operations
larisa.bickel@summitschools.org



2020/2021 ENROLLMENT INFORMATION FOR PROSPECTIVE SUMMIT STUDENTS

TUITION SCHEDULE

<u>PreKindergarten</u> 8:30 - 3:30 must be 4 years old by September 15, 2020 for PreK	\$8,292 (annually)
<u>Grades Kindergarten - 8</u> 8:30 - 3:30 must be 5 years old by September 15, 2020 to begin Kindergarten	\$9,425 (annually)

Summit is pleased to offer a 20% multi-child discount for children in Kindergarten through 8th grades. Families with multiple children in our PreK Program will receive a 3.5% multi-child discount.

Volunteerism is **important to our school's mission, and also** helps keep our tuition reasonable for our Summit families. We have been humbled by all those who have stepped up to help us throughout the years. The needs of Summit vary each year, and it is with the effort of Summit families that we are able to meet the needs of our school and our students.

In this spirit, we are continuing our Volunteer Co-op for middle school families (6th, 7th, and 8th graders). Each family will be asked to volunteer 25 hours to Summit throughout the school year, and log their time. At the end of each trimester, our Bookkeeper will total your volunteer hours for that trimester, and if necessary, bill your account the Volunteer Fee (the difference of 1/3 of the \$500 minus your hours of volunteering). **Taking an active role in your child(ren)'s education leads to better social and academic success for your child.**

Below is only a beginning list of volunteer opportunities for your family. We will be posting more throughout the year as needs arise:

- Deep cleaning of the school (2-3 times/year)
- Raking or weeding
- Preparing book orders for teachers
- Volunteering for holiday parties
- Open house volunteers
- Back-to-school preparation
- Volunteering for Night In fundraiser
- Volunteering for Scholastic Book Fair
- Painting at school
- Walking in parades
- Driving for field trips
- Spreading mulch on the playground
- Representing Summit at community events
- Social and Auction committee

If you have other creative ideas of how you would like to volunteer for Summit, please talk with us.

FEES SCHEDULE

Fee	Description	Amount	Due
REQUIRED FEES			
New Student Application Fee	New students to Summit are required to submit a non-refundable New Student Application Fee along with their Candidate Profile. This fee is used to process new student applications into our school databases.	\$100	At time of application
Tuition Payment #1	All Summit students are required to submit a non-refundable Initial Tuition Payment that will be applied to your child's annual tuition along with a Candidate Profile. This fee is applied to yearly tuition and secures the student's seat in the upcoming school year.	\$250	Must accompany Enrollment paperwork
Tuition Payment #2	This will be applied to your child's annual tuition and your contract will reflect this when monthly payments are calculated. Remaining selected payment plan begin billing on August 1, 2019.	\$1,000	April 1, 2020
Activities Fee	Summit students are required to pay this fee to participate in Summit's enrichment activities (e.g.: monthly field trips, Y.A.L.E. programming, Health & Wellness activities, roller skating, theatrical programs, snow shoeing, Pod 3 Flexible Fridays, college visit learning opportunities, ski trips, fishing, community outreach, etc.). This is billed Aug. 1, 2019.	Pod 1: \$75 Pod 2: \$95 Pod 3: \$175	August 1, 2020
Middle School Volunteer Fee	At the end of each trimester, our accountant will total your volunteer hours for that trimester, and if necessary, bill your account the difference of 1/3 of the \$500 minus your hours of volunteering. Either 25 hours of volunteerism or \$500 are required for the school year.	\$500 for the school year	End of each trimester (volunteer hrs / \$166.67)
OPTIONAL FEES			
Learning Extensions Camps *Space is limited*	Summit students are eligible to participate in Summit's Learning Extensions Camps offered on some staff development days. See Learning Extensions flyer or our website for activities & experiences.	\$65 Summit students; \$85 non-Summit students	Payable at time of registration
Morning Extended Daycare *Space is limited*	Summit students who enroll are eligible to participate in Morning Extended Day (7:15 – 8:20). Drop-ins will only be accepted if spots are available in accordance with DHS requirements.	\$118/month	Billed monthly
Afternoon Extended Daycare *Space is limited*	Summit students who enroll are eligible to participate in Afternoon Extended Day (3:30 – 5:30). Drop-ins will only be accepted if spots are available in accordance with DHS requirements. <u>A stringent fee (\$15 per 5 minutes) will be assessed for students not picked up by 5:30 p.m.</u>	\$189/month	Billed monthly
Morning & Afternoon Extended Daycare *Space is limited*	Summit students who enroll are eligible to participate in Morning Extended Day (7:15 – 8:20) and Afternoon Extended Day (3:30 – 5:30). Drop-ins will only be accepted if spots are available in accordance with DHS requirements. A stringent fee (\$15 per 5 minutes) will be assessed for students not picked up by 5:30 p.m.	\$295/month	Billed monthly
School Lunch	Lunch Milk	\$5.75/day \$.85 /day	Billed daily Billed weekly



LEARNER PROFILE

ABOUT YOUR CHILD

Child's Name _____

1 Please list the academic subjects of greatest interest to your child:

2 Please list the academic subjects of least interest to your child:

3 What do you hope for in your child's education at Summit?

4 Please tell us the type of books your child especially enjoys reading.



5 Describe your child's activities (musical, artistic, literary, theatrical, scientific, athletic, Scouts, Girls/Boys Club, Church, Temple, etc.) outside of school:

6 Is there anything else you would like to share about your child that would be helpful for your child's teacher to be aware of.

****Summit does not have a counselor or persons on staff to support students with significant academic or behavior IEPs and/or 504s. We will ask you to complete an "Exchange of Information" form in order for Summit to discuss your student's learning with your child's current educational team. We do this in order to ensure that your child is receiving the very best educational opportunity – whether it is at Summit or another school. We do not generally accept students with an IEP unless the underlying problem is reading or speech or a service that Grant Wood AEA would bring to Summit on a regular basis. If the student's IEP falls into this category, further inquiry will help determine the best fit for the student.***

Completed by: _____ Date: _____

Signature(s) _____



To be completed by student. What do you feel is your greatest achievement or something of which you are especially proud? (Write a paragraph, draw a picture, etc.)

Completed by: _____ Date: _____



summit schools
brilliant beginnings, bright futures

Candidate Profile – Prospective Student

BIOGRAPHICAL INFORMATION

Name _____ DOB _____
First Middle Last mm/dd/yyyy

Permanent Address _____

City State Zip Code

Home Telephone _____ Gender (please circle) Male Female

Place of Birth _____ Primary Language _____
City State Country

Current School _____ Current Grade _____ Grade 2020/2021 _____

EDUCATION BACKGROUND

Name of Current School _____ Current Grade _____

School Address _____

City State Zip Code

School Type (Circle ALL that apply) Public Private Parochial Home School Other

Does this child have an IEP, 504, or other learning difference?* ____ Yes ____ No

If yes, please explain and attach a copy of their IEP/504 and testing materials.

** Summit does not have a counselor or persons on staff to support students with significant academic or behavior IEPs and/or 504s. We will ask you to complete an "Exchange of Information" form in order for Summit to discuss your student's learning with your child's current educational team. We do this in order to ensure that your child is receiving the very best educational opportunity – whether it is at Summit or another school. We do not generally accept students with an IEP unless the underlying problem is reading or speech or a service that Grant Wood AEA would bring to Summit on a regular basis. If the student's IEP falls into this category, further inquiry will help determine the best fit for the student.*

FAMILY INFORMATION

Siblings - Please list all siblings, if any.

Last Name	First Name	Age	Gender	Most Recent School Attended	Summit Alum?

PARENT/GUARDIAN INFORMATION (Household 1)

Parents are listed according to the household in which the child lives. If your family has two parents living in the same household, please record this information in the parent sections under Household 1. If your family has **two parents living in separate households**, record one parent's information in Household 1 and the other parent's information in Household 2.

Household 1 Information (Household 1 is the candidate's primary place of residence)

Permanent Address _____

City

State

Zip Code

Telephone #1 _____ Telephone #2 _____

Household 1 Parent/Guardian 1

Parent/Guardian (circle one): Father Mother Guardian

Name _____
First Middle Initial Last

Occupation/Title _____ Employer _____

Business Address _____

Work Telephone _____ Cell Phone _____

Preferred Email _____

Household 1 Parent/Guardian 2

Parent/Guardian (circle one): Father Mother Guardian

Name _____
First Middle Initial Last

Occupation/Title _____ Employer _____

Business Address _____

Work Telephone _____ Cell Phone _____

Preferred Email _____

Summit Schools does not discriminate on the basis of gender identity, race, color, physical disability, religion, sexual orientation, or national origin in the administration of our admission policies and financial aid programs.

PARENT/GUARDIAN INFORMATION (Household 2, if applicable)

Household 2 Information

Permanent Address _____

City

State

Zip Code

Telephone #1 _____ Telephone #2 _____

Household 2 Parent/Guardian 1

Parent/Guardian (circle one): Father Mother Guardian

Name _____
First Middle Initial Last

Occupation/Title _____ Employer _____

Business Address _____

Work Telephone _____ Cell Phone _____

Preferred Email _____

Household 2 Parent/Guardian 2

Parent/Guardian (circle one): Father Mother Guardian

Name _____
First Middle Initial Last

Occupation/Title _____ Employer _____

Business Address _____

Work Telephone _____ Cell Phone _____

Preferred Email _____

Multiple Household Financial Responsibility Chart – please complete this if more than one individual will be paying for student fees.

Household #1	Percentage	Household #2	Percentage	Percentage Total
Tuition		Tuition		100%
Extended Day		Extended Day		100%
Lunch		Lunch		100%
All other fees		All other fees		100%
Tutoring		Tutoring		100%

FINANCIAL AID

☐ I will not be applying for Financial Aid for the upcoming school year.

☐ I will be applying for Financial Aid for the upcoming school year. I have included the following documents to be considered eligible for Financial Aid:

- Financial Aid Application
 - Copy of Federal tax returns from 2019 (or 2018 if 2019 is not yet filed)
 - Copies of two most recent paystubs from all income sources
-

AUTHORIZATION

In consideration of the undertaking by Summit Schools to which this Candidate Profile will be submitted, the undersigned agree that the information furnished on the final application forms, together with all information and materials of any kind received by the school from any source, or prepared by anyone at its request, shall be completely confidential and shall not be disclosed to anyone, including the candidate and his/her family, except that the Director of Business & Management may, for official purposes at his/her discretion, disclose any part or all thereof to such person or person as he/she deems advisable.

☐ By checking this box, I certify all information submitted in the admissions process is factually accurate and honestly presented. I understand that I may be subject to possible admission revocation should the information I have submitted be false.

Parent/Guardian Signature _____ Date _____

Parent/Guardian Signature _____ Date _____